

**MUNICIPALITY OF
SIOUX LOOKOUT**



A pre-application consultation meeting with Municipal Staff is encouraged prior to submission of this application. This application form must be accompanied by the submission requirements in order to be considered a complete application. Incomplete applications will not be processed until all information is provided.

**APPLICATION for AMENDMENT to
ZONING BY-LAW NO. 23-11**

Under Section 34(1) of the *Planning Act* and
O. Reg 545/06

Office Use Only	
Application No.	Date Application Received
Date of Pre-Consultation Meeting	Staff Person Present
Date Application Deemed Complete	Staff Person Assigned
Fee Applicable	Fee Received

Please note that all, or some of, the information that you are required to submit to the Municipality as part of your development application may be posted on the Municipality's website, in order to facilitate public access to information concerning ongoing development applications. Section 1.0.1 of the *Planning Act*, R.S.O., c.13, as amended, requires that the Municipality make this information publicly available.

APPLICANT/OWNER INFORMATION

Municipal Freedom of Information and Protection of Privacy Act – Personal Information on this form is collected under authority of *The Planning Act* and will be used to process this application.

Name/Title	Mailing Address With Postal Code	Phone Number Fax Number Email Address
APPLICANT/OWNER		Phone
		Fax
		Email
AGENT/SOLICITOR		Phone
		Fax
		Email
MORTGAGES/ENCUMBRANCES/ HOLDERS OF CHARGES OF SUBJECT LAND		Phone
		Fax
		Email

Unless otherwise requested, all communications will be sent to the Owner's Authorized Agent / Lawyer, if any

LEGAL DESCRIPTION OF THE SUBJECT LAND

Municipal Address _____

Legal Description Pin _____ Parcel _____ Block _____

Lot(s) or Part(s) _____ Plan _____ Concession _____

Date subject land was acquired by the owner: _____

Official Plan – current designation	Zoning By-law – current zoning
Existing uses of the subject land and length of time the existing uses have continued.	
Relief – state the nature and extent of relief requested from the Zoning By-law.	
Reason – state why the proposed use cannot comply with the provisions of the Zoning By-law.	
Is the application for an amendment to the Zoning By-law consistent with policy statements under subsection 3(1) of the Planning Act? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is the subject land within an area of land designated under any provincial plan(s)? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If the answer to the above is yes, does the application conform to the applicable provincial plan(s)? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If no, the application conflicts with the applicable provincial plan(s). Additional information is required.	
DIMENSIONS OF LAND AFFECTED (metric units)	
Frontage: _____ Depth: _____ Area: _____	
Height and Density: If the subject land is within an area where the Municipality has pre-determined minimum and maximum requirements for height and density, provide a statement of these requirements.	
Employment Lands: If this application will remove land from an area of employment provide details of the Official Plan or Official Plan Amendment that deals with the matter.	
Zoning Conditions: If the subject land is within an area where zoning with conditions apply, provide an explanation of how the application conforms to the official plan policies relating to zoning with conditions.	
Access – access to the subject land is by:	
Provincial Highway <input type="checkbox"/>	Municipal Road – seasonal <input type="checkbox"/>
Municipal Road – year round <input type="checkbox"/>	Right of way <input type="checkbox"/>
Other Public Road <input type="checkbox"/>	Water <input type="checkbox"/>

Water access

Where access to the subject land is by water only:

Docking facilities (specify) _____ Parking facilities (specify) _____
Distance from subject land _____ Distance from subject land _____
Distance from nearest public road _____ Distance from nearest public road _____

EXISTING BUILDINGS AND STRUCTURES

Provide the following details for all existing or proposed buildings or structures on the subject land:

Type of building _____ Type of building _____
Front lot line setback _____ Front lot line setback _____
Rear lot line setback _____ Rear lot line setback _____
Side lot line setback _____ Side lot line setback _____
Height in metres _____ Height in metres _____
Dimension _____ Dimension _____
Floor Area _____ Floor Area _____
Height in metres _____ Height in metres _____
Date buildings were constructed _____ Date buildings were constructed _____

PROPOSED USES OF THE SUBJECT LAND

PROPOSED BUILDINGS AND STRUCTURES

Where any buildings or structures are proposed to be built on the subject land, indicate for each:

Type of building _____ Type of building _____
Front lot line setback _____ Front lot line setback _____
Rear lot line setback _____ Rear lot line setback _____
Side lot line setback _____ Side lot line setback _____
Height in metres _____ Height in metres _____
Dimensions _____ Dimensions _____
Floor area _____ Floor area _____

Water is provided to the subject land by:

Publicly owned/operated piped water system Lake or other water body
Privately owned operated individual well Other means (specify)
Privately owned operated communal well

Sewage disposal is provided to the subject land by:

Publicly owned/operated sanitary septic system Other means (specify)

Privately owned/operated sanitary septic system
Privy

Storm drainage is provided to the subject land by:
Sewers Ditches Swales Other means (specify)

Other applications: indicate if the subject land is the subject of an application under the Act for:

<input type="checkbox"/> Approval of a plan of subdivision (under section 51)	File # _____	Status _____
<input type="checkbox"/> Consent (under section 53)	File # _____	Status _____
<input type="checkbox"/> Previous application (under section 45)	File # _____	Status _____
<input type="checkbox"/> Official Plan Amendment	File # _____	Status _____
<input type="checkbox"/> Site Plan Application	File # _____	Status _____
<input type="checkbox"/> Other (i.e. road opening)	File # _____	Status _____

AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

If the application is to be signed by an agent / solicitor on behalf of the owner, the following authorization must be completed or the owner must submit a letter of authorization.

I, _____ am the owner of the land that is the subject of this application and
I authorize _____ to make this application on my behalf.

_____ Date _____ Signature of Owner

AFFIDAVIT OR SWORN DECLARATION THAT THE INFORMATION IS ACCURATE

I, _____ of the _____, of _____ solemnly declare that all of the above statement contained in the application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same effect as if made under oath and by virtue of *The Canada Evidence Act*.

SWORN (or declared) BEFORE ME

at the _____ of _____
in the _____ of _____
this _____ day of _____ 20____

_____ Signature of Applicant
A Commissioner, etc.,

It is required that this application to be accompanied by a fee of \$800.00 made payable to the Municipality of Sioux Lookout.

Personal information contained on this form collected pursuant to the *Planning Act*, will be used in the processing of Zoning By-law Amendment applications pursuant to Section 34(1) of the *Planning Act*. Questions concerning the use of personal information requested should be directed to: Municipal Clerk, Municipality of Sioux Lookout, 25 Fifth Avenue, PO Box 158, Sioux Lookout, ON P8T 1A4.

ATTACH TO THIS APPLICATION A SKETCH SHOWING:

On a separate page(s): please provide a sketch drawn to scale in metric units, indicating the following:

1. The boundaries and dimensions of the subject land.
2. The location, size and type of all existing and proposed buildings and structures, indicating the distances from the front yard lot line, rear lot line and the side yard lot lines.
3. The approximate location of all natural and artificial features on the subject land and on the adjacent lands. For example, buildings, railways, roads, wetlands, roads, ditches, wooded areas, wells and septic tanks.
4. The location and nature of any easement affecting the subject land.
5. The existing uses on adjacent land such as residential, commercial and agricultural uses.
6. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
7. If access to the subject land is by water only, indicate the location of the parking and boat docking facilities to be used.
8. Labelling of the planting strips and landscaped areas including measurements. Labelling of snow storage areas, if applicable.
9. Buildings to be demolished or relocated.
10. Applicant's name and date of sketch.
11. North arrow.
12. The sketch should be legible on a letter size (8.5 x 11") sheet.

Metric Conversion

To Convert	Multiply By	To Find
Feet	0.3048	Metres
Acres	0.4046	Hectares

SAMPLE SKETCH

