

AGENDA

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, September 14, 2023 5:30 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth (Chair)
Mr. Bruce Van Horne
Ms. Joanne Falk
Cllr. Reece Van Breda
Mr. Hari Sankar

Staff

Mr. Jody Brinkman, Development Services Manager
Ms. Komal Shah, Development Services Administrative
Assistant

Regrets

Cllr. Joyce Timpson
Ms. Jennifer Hancharuk
Ms. Anne Saltel (Vice Chair)

Guest

B. Chair to Call the Meeting to order.

C. Motion to excuse Ms. Jennifer Hancharuk, Cllr. Joyce Timpson, Ms. Anne Saltel from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. AGENDA

a) Additions to the Agenda

Mr. Hoggarth would like to inform committee regarding Peter Kirby's compost presentation in month of October

Cllr. Van Breda mentioned that Mr. Brinkman direct new "Big Belly Garbage bins" to the next Municipal budget for 2024, and to move forward with it so council could debate on it.

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of September 14, 2023 be approved, as amended/ presented.

Moved by:
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the June 1, 2023 Environment Committee Meeting be adopted as presented/amended.

Moved by:
Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

- 01-2023-01 – Discuss with Mr. R. Chakraborty (Recreation and Culture Department Manager) about the town planters and reusing organic materials from them.
 - ❖ Ongoing
- 03-2023-02 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth
- 03-2023-03 –Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel
- 04-2023-01 –Propose garbage bins designed similar to City of Kenora (Big Belly Company) to Municipal budget next year – Cllr. Van Breda
- 04-2023-02 –Review the Green Team recommendations and inform the committee about the list of things are doable and connect to other department if necessary – Mr. Brinkman
- 04-2023-03 –Contact Mr. Todd Nadon from Freshmarket about food waste and discuss more initiative options about the composting – Mr. Van Horne
- 06-2023-01 – Discuss about the Garbage flying off trucks on the way to dump

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.

❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting
- ❖ **Updates:**

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:**

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk

- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:**

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:**

Adaptation and Mitigation to Climate Emergency

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health

- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:**

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on

hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage

❖ **Updates:**

Promoting the Establishment of Natural Ecosystems

❖ **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Staff

❖ **Date Due or Frequency:** Ongoing

❖ **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.

❖ **Updates:**

Eco Friendly Transportation

❖ **Goals:** To promote different means of eco-friendly transportation

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Social media, attend trade shows, Internet

❖ **Date Due or Frequency:** Ongoing

❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.

❖ **Updates:**

7.4 Committee Budget Discussion

7.5 Committee Term Review and Future Directions

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:30 p.m on Thursday, October 5th, 2023 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at _____.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, June 1, 2023 5:30 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth, Chair
Ms. Anne Saltel, Vice Chair
Ms. Joanne Falk
Ms. Jessi Jones
Mr. Hari Sankar
Cllr. Reece Van Breda
Ms. Jennifer Hancharuk

Staff

Mr. Jody Brinkman, Development Services Manager
Ms. Komal Shah, Development Services Administrative Assistant

Excused

Cllr. Joyce Timpson
Mr. Bruce Van Horne

Absent

Guest

B. Chair called the meeting to order at 5:27 pm.

C. MEMBERS EXCUSED

Motion to excuse members: Cllr. Joyce Timpson & Mr. Bruce Van Horne

Moved by: Ms.Falk

Seconded by: Cllr. Van Breda

CARRIED

2. AGENDA

a) Additions to Agenda

- o Discussion regarding Blueberry Festival activity
None

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of June 1, 2023 be approved, as presented.

Moved by: Ms.Falk

Seconded by: Cllr. Van Breda

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the May 4, 2023 Committee Meeting be adopted, as presented.

Moved by: Ms.Falk

Seconded by: Cllr. Van Breda

CARRIED

5. DELEGATIONS

None

6. BUSINESS ARISING FROM PREVIOUS MINUTES

- Update about FoodCycler program

Mr. Brinkman informed the committee about the approval of Foodcycler and mentioned to the Committee about the Ms. Jennifer Esposito, Economic Development Officer will be leading the project. Ms. Esposito will be taking care of registration, promotion, process and forms. Mr. Brinkman added Foodcycler units will be arriving in July and it will be distributed according to first come, first served basis.

Mr. Brinkman define about the cost coverage for small and big units as per below.

FoodCycler FC-30: (Small Unit)

Retail Price - \$500

Food Cycle Science Discount - \$200

Impact Canada Investment - \$50

Municipal Subsidy - \$100

Resident/Participant Cost - \$150

FoodCycler Eco 5: (Large Unit)

Retail Price - \$800

Food Cycle Science Discount -\$250

Impact Canada Investment - \$150

Municipal Subsidy - \$100

Resident/Participant Cost - \$300

The initial cost to the Municipality for the purchase of all the FoodCyclers will be \$27,500 plus HST, this includes the estimated shipping cost of \$1,750. The Municipality keeps the money from the sale of the FoodCyclers, once all units are sold the total capital expenditure will be approximately \$10,250 plus HST. The original budgeted amount is \$12,500, with the remaining amount we are looking at purchasing additional filters and accessories for the FoodCyclers. We can get these products at wholesale rates and no additional shipping costs if we purchase in conjunction with the FoodCyclers, Mr. Brinkman mentioned.

The FoodCycler will calculate the food waste for 12 weeks, and the participant can keep it after 12 weeks.

6.1 ACTION ITEMS

01-2023-01 – Discuss with Mr. R. Chakraborty (Recreation and Culture Department Manager) about the town planters and reusing organic materials from them.

❖ Ongoing

03-2023-01 –Contact Pelican Lake High School in repairing bikes and the potential market for refurbished bikes in North - Mr. Hoggarth

❖ Mr. Hoggarth mentioned about delivering bike will be difficult part and repairing and fixing will be same as difficult in up North.

03-2023-02 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth

❖ Mr. Hoggarth will connect to Nicole Carbone, Green Team individual can be a leader for the school kids for garbage pick-up. School students can volunteer and accumulate the volunteer's hours through garbage pick-up with Green Team.

03-2023-03 –Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel

❖ Ms. Saltel mentioned about FoodCycler program can be useful if it is the industrial size design.

04-2023-01 –Propose garbage bins designed similar to City of Kenora (Big Belly Company) to Municipal budget next year – Cllr. Van Breda

❖ Cllr. Van Breda indicated the use of the modern designed garbage cans. Ms. Shah presented the website on the screen. The Solar power compactible garbage bin has many good features. The proposed design will go to the council in the fall, Cllr. Van Breda added.

04-2023-02 –Review the Green Team recommendations and inform the committee about the list of things are doable and connect to other department if necessary – Mr. Brinkman

04-2023-03 –Contact Mr. Todd Nadon from Freshmarket about food waste and discuss more initiative options about the composting – Mr. Van Horne

04-2023-04 –Connect to recognize the entire Green Team for “Environment Recognition” after Earth day – Ms. Saltel

- ❖ Ms. Saltel will write an article on Facebook page and encourage other people to join the Green Team.

04-2023-03 –Connect to Airport about Temperature Quilt thing – Ms. Hancharuk and Mr. Sankar

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee’s Facebook page.
- ❖ **Updates:** Ms. Saltel suggested we purchase new Sandwich Board signs from Catspaw from the Environment budget. Committee members pass the motion to purchase 2 sandwich sign boards with a cost of up to \$500. The sign will be made out of metal frame, one side will say “Curbside Swap” and the back will say “Hazardous waste”.

Moved by: Ms. Saltel
Seconded by: Ms. Falk
CARRIED

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.

- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Ms. Saltel would like to invite Mr. Peter Kirby and Mr. Doug Orchard to a fall meeting regarding Community-wide/curb-side composting. Ms. Saltel informed committee that according to Mr. Kirby the Red Lake landfill has only 3 years left. Mr. Kirby and Mr. Orchard connected to individuals and proposed composting option in Kenora. In addition, Mr. Kirby was impressed by the Environment committee's page on the Municipality's website and they would like to present their 45 minutes slideshow presentation on composting. Committee may spend some money on the expenses for guest and promoting the event.
- ❖ Ms. Saltel proposed that if we had a public meeting on a weekend in the fall, we could invite the public, Lac Seul, Ms. Esposito and other interested people for the meeting.

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:** Committee have a Facebook page for communication and Education purpose.

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** Ms. Falk informed committee about the 4 garden beds and soil delivered to the garden. Mr. Van Horne, Cllr. Van Breda, Ms. Hancharuk, and Mr. Sankar assisted to set up the beds and Kids in the garden program will be starting on Wednesday June 7, Ms. Falk mentioned. Committee decided by August, they would publish the article about the garden in Sioux Bulletin. Ms. Shah will check with Finance about the soil invoice and if not get the invoice in 2 weeks then connect to Ms. Falk.

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** Mr. Brinkman mentioned to the committee about the building permit, Hillcrest and sewage and water projects going in the town.

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** Ms. Saltel will upload the article about Green Team Recognition on Environment committee Facebook page.

Adaptation and Mitigation to Climate Emergency

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- ❖ **Updates:** Ms. Jones suggested the committee about the "Temperature Quilt", which has 0 to 10- color pallet and which change according to the temperature. The Temperature Quilt will work for entire year and it will detect the Climate change, this will be for education about the climate change. Ms. Hancharuk and Mr. Sankar will connect with airport regarding the temperature and also to the quilter groups.

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
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- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
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- ❖ **Updates:** Ms. Saltel informed committee about the garden tower and the benefits of owning the garden tower. Committee members find it expensive to buy nutrients and the cost of electricity among other things.

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage

- ❖ **Updates:** Ms. Saltel asked Mr. Brinkman about the Sioux Lookout landfill about to close, and Mr. Brinkman mentioned that it would be up for 2040. In addition, the landfill will not be filled as per expected, and the life will be longer for the landfill, informed by Mr. Brinkman.
- ❖ Ms. Hancharuk suggested making a poster, which goes with the property tax receipt about the hazardous waste.

Promoting the Establishment of Natural Ecosystems

- ❖ **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Staff
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.
- ❖ **Updates:** None

Eco Friendly Transportation

- ❖ **Goals:** To promote different means of eco-friendly transportation
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Social media, attend trade shows, Internet
- ❖ **Date Due or Frequency:** Ongoing

- ❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Whenever the road constructed, then the bike lane will be a part of the road mentioned by Mr. Hoggarth.

7.4 COMMITTEE BUDGET

Ms. Saltel presented the budget to committee, which Ms. Shah reported to her. Committee clarified about the budget, Ms. Shah will connect to Finance and resolve the issue.

7.5 COMMITTEE TERM REVIEW AND FUTURE DIRECTIONS

8. NEW BUSINESS

None

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, September 7, 2023 at 5:30 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 6:50 pm.