

## AGENDA

### THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

#### **ENVIRONMENT COMMITTEE Virtual Meeting Thursday, April 7, 2022 6:00 P.M.**

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1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth (Chair)  
Ms. Anne Saltel (Vice Chair)  
Cllr. Joyce Timpson  
Cllr. Joe Cassidy  
Ms. Trisha Frempong  
Ms. Joanne Peacock  
Mr. Bruce Van Horne  
Ms. Jessi Jones  
Ms. Yoko Schreiber

Staff

Mr. Jody Brinkman, Manager of Development Services  
Staff Resource  
Kristen Bartmann, Planning Coordinator

Excused

B. Chair to Call the Meeting to order.

C. Motion to excuse \_\_\_\_\_ from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. AGENDA

a) Additions to the Agenda

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of April 7, 2022 be approved.

Moved by:  
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the March 3, 2022 Environment Committee Meeting be adopted as presented.

Moved by:  
Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

- i. Update from Cllr. Joyce Timpson in regards to her discussion with Tim Hortons.

7. ITEMS FOR DISCUSSION

**7.1 2022 Work Plan**

***Curbside Swap***

- ❖ **Goals:** Continue promoting Curbside Swap

- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:**

### ***Explore Composting Options***

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting
- ❖ **Updates:**

### ***Communication and Education***

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.

❖ **Updates:**

***Community Garden***

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Peacock
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:**

***Municipal Projects Review***

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

***Environmental Recognition***

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing

❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.

❖ **Updates:**

### ***Adaptation and Mitigation to Climate Emergency***

❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Internet, Social Media, Policies

❖ **Date Due or Frequency:** Ongoing

❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.

❖ **Updates:**

### ***Promotion of Locally Sourced Food and Self-Sustainability***

❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Internet, Social Media, Workspaces

❖ **Date Due or Frequency:** Ongoing

❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.

❖ **Updates:**

### ***Waste Reduction/Diversion***

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage
- ❖ **Updates:**

### ***Promoting the Establishment of Natural Ecosystems***

- ❖ **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Staff
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.
- ❖ **Updates:**

### ***Eco Friendly Transportation***

- ❖ **Goals:** To promote different means of eco-friendly transportation
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Social media, attend trade shows, Internet
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:**

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, May 5, 2022 via Zoom.

10. MEETING ADJOURNED

Meeting adjourned at \_\_\_\_\_.

## MINUTES

### THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

#### **ENVIRONMENT COMMITTEE ZOOM VIRTUAL MEETING THURSDAY, March 3, 2022 6:00 P.M.**

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#### 1. CALL MEETING TO ORDER/CHAIR'S INTRODUCTORY REMARKS

##### A. Attendance

##### Committee Members

Ms. Anne Saltel, Vice Chair  
Cllr. Joyce Timpson  
Ms. Trisha Frempong  
Ms. Joanne Peacock  
Ms. Jessi Jones  
Mr. Bruce Van Horne

##### Staff

Mr. Jody Brinkman, Manager of Development Services  
Ms. Brooke Friesen, Development Services Administrative Assistant

##### Excused

Mr. George Hoggarth  
Cllr. Joe Cassidy  
Ms. Yoko Schreiber

##### Absent

B. The Chair called the meeting to order at 6:03 pm.

#### C. MEMBERS EXCUSED

Motion to excuse members.



THAT Mr. George Hoggarth, Cllr. Joe Cassidy and Ms. Yoko Schreiber be excused from the March 3, 2022 meeting.

Moved by: Ms. Joanne Peacock

Seconded by: Mr. Bruce Van Horne

CARRIED

2. CONFIRMATION OF AGENDA

Motion to Adopt Agenda

THAT the Agenda for the Environment Committee Meeting of March 3, 2022 be adopted, as presented.

Moved by: Ms. Joanne Peacock

Seconded by: Mr. Bruce Van Horne

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the February 3, 2022 Environment Committee Meeting be amended and adopted as discussed.

Moved by: Ms. Joanne Peacock

Seconded by: Mr. Bruce Van Horne

CARRIED

5. DELEGATIONS

None

6. BUSINESS ARISING FROM PREVIOUS MINUTES

- i. Discussion with Mr. Brian MacKinnon regarding by-law services.
  - Mr. Brian MacKinnon informed committee that the responsibility for by-law enforcement transferred from emergency services to corporate services at the beginning of the year. He mentioned the new by-law enforcement officer, Desirae Barrett, who had previously been a municipal employee prior to her maternity leave and who has returned to the new role of by-law enforcement officer. Her orientation and training was a success and she has learned this role quickly. He spoke about past public education in terms of by-law, discussing the series called, "Getting to know your local by-laws". When non-compliance is noticed this series is used through social media to educate the public on the by-laws. He discussed a new project that he hopes to start in the spring where they create short videos featuring Desirae Barrett explaining by-laws, one of the videos would be on the anti-littering by-law. Cllr. Joyce Timpson suggested featuring the video that a student made a few years ago. Mr. Brian MacKinnon agreed to feature that video as well. Cllr. Joyce Timpson also asked if perhaps Tim Hortons has strategies on decreasing littering. Ms. Joanne Peacock spoke about the lack of garbage cans; she suggested an inventory and more garbage cans be placed around town in the high litter areas. She spoke about Tim Hortons up towards the hospital and the High School as being the main high litter areas. Ms. Anne Saltel asked who is responsible for garbage pickup. Mr. Brian MacKinnon informed committee that the Recreation and Culture department takes care of the outdoor garbage cans. He said that an inventory was done 3 years ago and that having garbage cans in convenient locations is great when people are inclined to use them but that not everyone does unfortunately. Mr. Brian MacKinnon said he will speak to the Recreation manager about having more garbage cans but added that education around the issue is also an important factor. Ms. Trisha Frempong asked if Mr. Brian MacKinnon could provide a list of by-laws that may be relevant to the Committee. Mr. Brian MacKinnon agreed to send those to the Committee. Cllr. Joyce Timpson asked if Mr. Brian Mackinnon needed to approve content on the Sioux Lookout Environment Committee Facebook Page and Mr. Brian Mackinnon said he did not need to do that at this point. Mr. Brian Mackinnon spoke about the province transition to full producer responsibility for recycled products starting in 2023 or 2024. At that point, the municipality will not have a role in recycling, as it will be through this new program. Mr. Bruce Van Horne asked for Mr. Brian Mackinnon's thoughts on not taking garbage that has recyclable

products mixed in. Mr. Brian Mackinnon stated that this is something to look into further. Cllr. Joyce Timpson to contact Tim Hortons for strategies. Mr. Brian Mackinnon suggested bringing back garbage cans on their property or having them donate garbage cans to the community with their logo on them so long as they are good quality. Mr. Bruce Van Horne spoke about the rinsing of items before they are able to be recycled.

- ii. 2022 work plan submitted to Council for review at March 16, 2022 Regular Council meeting.  
-Committee reviewed the work plan and agreed it was ready for submission to Council for approval. Ms. Anne Saltel added a motion.

Motion to Send 2022 Work Plan to Council

THAT the 2022 Work Plan for the Environment Committee be sent to Council for approval at the March 16, 2022 meeting.

Moved by: Ms. Joanne Peacock

Seconded by: Mr. Bruce Van Horne

CARRIED

- iii. Sioux Lookout Environment Committee Facebook page.  
-Facebook page discussion took place during the Work Plan 2022 Communication and Education discussion updates.

## 7. ITEMS FOR DISCUSSION

The Committee discussed the draft 2022 Work Plan:

### 7.2 2022 Draft Work Plan

#### *Curbside Swap*

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website

- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:** none

### ***Explore Composting Options***

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Workshops will be discussed at next meeting.

### ***Communication and Education***

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- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:** Ms. Anne Saltel thinks this should be an educational Facebook Page. Mr. Bruce Van Horne and Ms. Joanne Peacock agreed. Ms. Joanne Peacock asked who will be regulating content. Cllr. Joyce Timpson posted a message to keep the page appropriate and stated that administrators see content before it is posted. It was suggested to try this way and see how it goes. The page should be educational and accurate and not a place for debate. Ms. Jessi Jones wants to find information relevant to our Sioux lookout climate. Mr. Bruce Van Horne asked for advice on where to find information relevant to our area. Ms. Joanne Peacock said it was important to spread the word about the page. The Sioux Lookout Gardening Facebook Page was discussed and that it would be important to not post about too many gardens but looking at gardens from a new perspective like in terms of engineering might be a good option. Cllr. Joyce Timpson suggested posting once a week.

### ***Community Garden***

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- ❖ **Lead Person:** Ms. J. Peacock
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** none

### ***Municipal Projects Review***

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** Mr. Jody Brinkman spoke about the battery operated Zamboni machine that is set to replace the current propane Zamboni. This will help reduce the use of fossil fuels. He also answered a question about the completion of the town beach. He said the goal is to have to town beach completed and open to the public by mid-June.

### ***Environmental Recognition***

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
  - ❖ **Lead Person:** Ms. A. Saltel
  - ❖ **Resources Needs:** Internet, Social Media
  - ❖ **Date Due or Frequency:** Ongoing
  - ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- Updates:** Ms. Anne Saltel questioned if people with greenhouses should be recognized or not. Giant Tiger and Fresh Markets use of plastic bags was discussed. Ms. Jessi Jones stated that greenhouses should be recognized, it may encourage others,

and that even small green initiatives should be recognized. Committee agreed and Ms. Anne Saltel plans reach out to get pictures of the green house.

### ***Adaptation and Mitigation to Climate Emergency***

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- ❖ **Updates:** none

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### ***Promoting the Establishment of Natural Ecosystems***

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- ❖ **Lead Person:** Environment Committee



- ❖ **Resources Needs:** Staff
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.
- ❖ **Updates:** Ms. Anne Saltel asked if it was still protocol to have Mr. Jody Brinkman speak to management, as he is management. His response was yes and that he will speak to the Park and Recreation manager about not mowing certain areas. Mr. Bruce Van Horne to accompany Mr. Jody Brinkman. Mr. Jody Brinkman shared that the usual \$2500 was approved in the budget for the Environment Committee.

### ***Eco Friendly Transportation***

- ❖ **Goals:** To promote different means of eco-friendly transportation
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Social media, attend trade shows, Internet
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- ❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** none

## **8. NEW BUSINESS**

None.

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, April 7, 2022 via Zoom.

10. MEETING ADJOURNED

Meeting adjourned at 7:17 pm.